

DISCOVER DORDOGNE

Booking Form

***Please fully complete all sections of the booking form
and return as soon as possible.***

<i>Please reserve</i>	<input type="text"/>	<i>Weeks at Maison Manaton</i>
<i>And / or</i>	<input type="text"/>	<i>Weeks at Granary Cottage (delete as appropriate)</i>
<i>Weeks Required:</i>	<i>From:</i>	<input type="text"/>
	<i>To:</i>	<input type="text"/>

Please complete below the full names and addresses of all members of your party, indicating age if under 18 years.

Name & Address of Principle party member:

<i>Name:</i>	<input type="text"/>		
<i>Address 1:</i>	<input type="text"/>		
<i>Address 2:</i>	<input type="text"/>		
<i>Town/City:</i>	<input type="text"/>		
<i>County/State:</i>	<input type="text"/>		
<i>Post/Zip Code:</i>	<input type="text"/>		
<i>Country:</i>	<input type="text"/>		
<i>Telephone day:</i>	<input type="text"/>	<i>Telephone eve:</i>	<input type="text"/>
<i>Fax:</i>	<input type="text"/>	<i>Mobile Tel:</i>	<input type="text"/>
<i>E-Mail:</i>	<input type="text"/>		

No 1

Name:

Age (if under 18)

Address 1:

Address 2:

Town/City:

County/State:

Post/Zip Code:

Telephone:

No 2

Name:

Age (if under 18)

Address 1:

Address 2:

Town/City:

County/State:

Post/Zip Code:

Telephone:

No 3

Name:

Age (if under 18)

Address 1:

Address 2:

Town/City:

County/State:

Post/Zip Code:

Telephone:

No 4

Name:

Age (if under 18)

Address 1:

Address 2:

Town/City:

County/State:

Post/Zip Code:

Telephone:

No 5

Name:

Age (if under 18)

Address 1:

Address 2:

Town/City:

County/State:

Post/Zip Code:

Telephone:

No 6

Name:

Age (if under 18)

Address 1:

Address 2:

Town/City:

County/State:

Post/Zip Code:

Telephone:

Is a Cot required? Tick box

Yes

No

Your Booking Deposit cheque of £100 (non-refundable) should be made payable to:

S. Morgan.

Please forward your completed booking form and remittance, For the Attention Of:

**Steve Morgan
18 Manaton Close,
Haywards Heath,
West Sussex
RH16 3HS**

This section must be completed to validate your booking

*I hereby certify that I am over the age of 18 years and have read the attached **Booking Conditions** relating to this Booking Form, and accept such conditions on behalf of all persons named on this Booking Form.*

Please tick here To confirm that you have read the Booking Conditions

Name: (Capitals)

Signature :

Date:

If you have any queries please do not hesitate to contact Steve Morgan

Tel/Fax : 44 (0) 1444 417462 - Email : stevemorgan@discoverdordogne.com - or at the address above

Discover Dordogne looks forward to welcoming you and your party.

BOOKING CONDITIONS

1. DEPOSIT PAYMENTS

You should send your completed booking form, including all persons names and addresses and accompanied by a deposit of £100. (non-refundable).

2. BALANCE PAYMENTS

You must pay the balance at least 6 weeks before departure OR on booking if the booking is made less than 6 weeks before departure. Should you fail to make the payment when due, this may result in your booking being cancelled and the deposit forfeited.

3. DAMAGE DEPOSIT

A deposit of £100.00 is required with the balance payment. This is to cover breakages and damage. However, the sum reserved by this clause shall not limit the client's liability to the owner. The £100.00 will be returned to you by post, after your holiday should no damage or breakage occur. The company has a lenient policy towards damage. If any damage or breakage is reported to the owner who lives on site, then often the matter can be resolved at the time without forfeit of the deposit or part thereof.

4. CANCELLATION

Should you, or any member of your party, cancel the booking once it has been confirmed, the party leader must give notice in writing. The £100 deposit will be forfeited in all cases. If the balance has been paid and the holiday can be re-sold, then the balance will be returned. If the holiday cannot be re-sold then the balance will be forfeited. It is therefore essential that travel insurance be taken out at the time of booking.

5. COMPANY CANCELLATION

Should the company be forced to cancel your stay due to circumstances making the properties uninhabitable or other unforeseen circumstances, the company's sole liability is to return all monies paid. Under no circumstances will the company's liability exceed this amount.

6. THE RENTED WEEK

Bookings are for a minimum of a week, commencing on a Saturday at 4pm - **no earlier**. Arrival time is between 4pm and 7pm. Please contact us if you wish to arrive later. The properties should be vacated by 10am on the day of departure.

7. TRAVEL ARRANGEMENTS AND INSURANCE

Travel arrangements and travel insurance are YOUR responsibility. It is advisable to have travel insurance, to include cancellation, full cover for personal belongings, medical cover and public liability, as the company's insurance does not cover these.

8. NO SMOKING POLICY

A STRICT NO SMOKING POLICY APPLIES TO THE INSIDES OF THESE PREMISES. NON ADHERENCE TO THIS WILL RESULT IN THE FORFEIT OF THE DAMAGE DEPOSIT.

9. **LINEN**
The linen supplied is in the form of duvets, duvet covers, pillows and pillowcases. Towels are not supplied. The linen is provided for changing on the Saturday of each week.
10. **LAUNDRY**
There is a shared laundry, with coin operated automatic washing machine.
11. **CLEANLINESS OF THE PROPERTY**
Guests are responsible for leaving the properties in a clean and tidy condition. The company may withhold a percentage of the deposit if the property is left in an unacceptable condition.
12. **COMPLAINTS**
Any complaints should be addressed to the owner at the time. Most problems can be resolved at the time. The aim of the company is to make your holiday as pleasant and enjoyable as possible.
13. **GUESTS**
A maximum of two adult people are allowed to reside in the Granary cottage and four adult people in Maison Manaton. No other persons, other than those on the booking form, shall be allowed to stay, visit or use the facilities of the houses or garden.
14. **PROPERTY**
Safes are provided in the houses, all valuables and property are stored at your risk.
15. **PETS**
No pets are allowed